Guiding Principles

Our Guiding Principles will enable the achievement of our Measures of Success

1. **Simplify and Standardize**
   - Reduce manual processes and transactions and align to Workday best practices.

2. **Secure Data**
   - Create transparency and access to real-time data and to aid in decision making and planning.

3. **Empower Users**
   - Maximize the use of self-service functionality for employees and managers.

4. **Transform**
   - Modernize our processes to improve services for the citizens of Baltimore.